

Version 7.20150204
LPB FORMS A8 and A9 Combined (LPA)

WESTERN AUSTRALIA

Legal Profession Act 2008 (Act)
[Section 21]

Legal Profession (Admission) Rules 2009 (Admission Rules)
[Admission Rules 6(2) and 9(2)]

**Application for assessment of academic qualifications
and practical legal training requirements -
individuals**

An overseas qualified applicant may apply to the Board for assessment of his or her academic qualifications and practical legal training requirements.

In assessing applications the Board has regard to the Uniform Principles for the Assessment of Overseas Qualified and Admitted Applicants. [Documents available via the following link: <http://www.lawcouncil.asn.au/LACC/index.php/ct-menu-item-3/documents-about-present-admission-policies>]

All applicants will be required to complete some academic study and some practical legal training in Australia. An assessment statement will issue once the application has been processed and considered by the Admissions and Registrations Committee of the Board.

STATUTORY DECLARATION

I, _____ [full legal name]
_____ [occupation] of _____
_____ [residential address, including postcode]

sincerely declare as follows:

Section A – Personal Details

1. My personal details are as follows:

Full Legal Name: Last Name: _____
First Name/s: _____
Title: _____ Gender: Male Female
Date of Birth: _____ Place of birth: _____
Phone Number: (Home) _____ (Mobile) _____
(Work) _____
Email Address: _____

Section B – Admission status

2. I have been admitted to practice in another jurisdiction.

- Yes
 No

3. I have previously applied for admission in another jurisdiction in Australia or overseas and have been refused admission or have withdrawn my application.
- Yes - I attach details
- No
4. I have previously applied for assessment of my qualifications with a view to seeking admission in another Australian jurisdiction.
- Yes - I attach details and/or copies of the assessment outcome
- No
5. In addition to the information given in Section C below, I am eligible for admission overseas or in another Australian jurisdiction, or I have completed or partially completed practical legal training such as a legal practice course or other professional training course in another jurisdiction.
- Yes, and I attach details
- No
- If not admitted in any jurisdiction, go to Section D.**

Section C – Admission and post admission experience details

6. I was first admitted in:

I was admitted as: _____ On (date): _____

I have also been admitted in the following jurisdictions as set out below:

Jurisdiction: _____ Date: _____

Jurisdiction: _____ Date: _____

I attach a copy/copies of my admission certificate/s.

7. I have post admission experience.

Yes

No - **Go to Section D**

8. My post admission legal experience is:

From	To	Capacity	Organisation	Jurisdiction
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			

9. I am an applicant who has more than 7 years prior legal experience in a Common Law jurisdiction and I attach a curriculum vitae.

Yes

No

10. I attach a copy of my current practising certificate.

- Yes
 No

Section D – Details of Academic Legal Qualifications

11. I completed the following academic legal qualification/s:

Primary qualification:

Jurisdiction in which qualification obtained: _____

Name of qualification: _____

Name of institution: _____

Year completed: _____

Other qualification (if applicable):

Jurisdiction in which qualification obtained: _____

Name of qualification: _____

Name of institution: _____

Year completed: _____

Other legal qualifications: _____

I attach copies of academic transcripts for the above legal qualifications.

12. I have reviewed the *Uniform Principles*. I achieved pass marks of below 50 for one or more prescribed subjects and therefore attach marking descriptors or a statement from the University describing the level of achievement attained in those subjects.

- Yes
 No

13. I have reviewed the *Uniform Principles* and attach additional information in relation to prescribed subjects not completed in my academic qualifications.

- Yes
 No

Section E – Details of Practical Legal Training (PLT) or Bar Exams Completed:

14. I completed a practical legal training program, other professional course or Bar Exams and I attach a copy/copies of results certificate/s.

- Yes
 No

15. I completed other workplace preadmission training (eg pupillage, articles of clerkship, training contract) and attach details.

- Yes
 No

Section F – Eligibility for PLT Exemptions:

16. I have been admitted in, or am eligible for admission in one of the following countries:
England, Wales or Northern Ireland
Scotland
Ireland
Canada (except Quebec)
South Africa
Singapore
Malaysia
Hong Kong
United States of America
and may therefore be eligible for PLT exemptions.
 No **Go to Section G**
 Yes
17. I have reviewed the *Uniform Principles* . I attach additional information in relation to specific skills and practice areas that were not covered in my formal pre-admission professional or practical training.
 No
 Yes

Section G – Attached documentation

18. Attached to this application are:
- Documents as indicated above. I certify that all are true and correct copies of the originals.
 - Application fee of \$200 for academic assessment (This fee is not payable if the applicant holds an Australian law degree)
AND
 - Application fee of \$200 for the practical legal training assessment (This fee is not payable if the applicant has answered “No” at question 16.)
 - A consent to make further enquiries.

This declaration is true and I know it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the
Oaths Affidavits and Statutory Declarations Act 2005

at _____ *[place]*

on _____ *[date]*

by: _____
[Signature of person making the declaration]

in the presence of:

[Signature of authorised witness]

[Name of authorised witness and qualification as such a witness]

Legal Practice Board
Level 6, 111 St Georges Terrace
PERTH WA 6005

EXPRESS CONSENT TO MAKE ENQUIRIES

1. I consent to the Legal Practice Board (**Board**) making enquiries of, or exchanging information with, any authorities, academic institutions, referees, or current or past employers, regarding matters relevant to my application for assessment and authorise any authorities, academic institutions, referees, or current or past employers, to give information to the Board concerning me.
2. I consent to the Board providing any documents relating to my application for assessment including, but not limited to, any documents provided to the Board by me and records of deliberations and decisions of the Board, to any Australian admitting authority or Board.

SIGNED: _____

Print Full Name: _____

Dated: _____

THE FOLLOWING INFORMATION IS FOR GUIDANCE ONLY AND SHOULD NOT BE ATTACHED TO YOUR APPLICATION OR RETURNED TO THE LEGAL PRACTICE BOARD.

Submitting your application:

The original application, together with attachments and payment, must be posted to:

*Legal Practice Board of Western Australia
PO Box 5720
St Georges Terrace
Perth WA 6831*

or delivered to:

*Legal Practice Board of Western Australia
Level 6, 111 St Georges Terrace
Perth WA 6000*

(Overseas and interstate applicants may, in the first instance, fax a copy of the complete application to (61) (08) 6211 3650 or scan via email to general@lpbwa.com.)

Payment options form:

A payment options form is attached. You can also download a payment options form from the Board's website. Please attach your payment options form to your application.

Authorised Witnesses:

See following pages

Attachment C:
Extract of section 12 of the *Oaths, Affidavits and Statutory Declarations Act 2005*

Statutory declarations, how made

- (1) Unless another written law provides otherwise, a statutory declaration for any purpose in this State must be made in accordance with this section.
- (2) The statutory declaration must be in the form in Schedule 1.
- (3) The person who is making the statutory declaration must —
- (a) sign or personally mark the statutory declaration;
 - (b) sign or initial any alteration, such as an insertion or erasure, that has been made to the statutory declaration; and
 - (c) in the presence of an authorised witness declare orally —
 - (i) that he or she is the person named as the maker of the statutory declaration;
 - (ii) that the contents of the statutory declaration are true;
 - (iii) that the signature or mark is his or hers; and
 - (iv) if necessary, that any attachment to the statutory declaration is the attachment referred to in it.
- (4) The requirements of subsection (3)(a) and (b) need not be complied with in the presence of an authorised witness.
- (5) After the maker has complied with subsection (3)(c), the authorised witness must —
- (a) sign or personally mark the statutory declaration;
 - (b) sign or initial any alteration in the statutory declaration that has been signed or initialled by the maker; and
 - (c) imprint or clearly write his or her name and qualification as an authorised witness.
- (6) An authorised witness for a statutory declaration is —
- (a) for a statutory declaration that is made at a place **in Western Australia** —
 - (i) any person described in the second column of Schedule 2; or
 - (ii) any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a statutory declaration may be made;
 - (b) for a statutory declaration that is made at a place **outside Western Australia but within Australia** —
 - (i) any person who, under the law of that place, has authority to take or receive a statutory, solemn or other declaration; or
 - (ii) any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a statutory declaration may be made;
 - (c) for a statutory declaration that is made **at any other place** —
 - (i) a prescribed consular official who is performing official functions at that place;
 - (ii) a person who is a justice or notary public under the law of that place;
 - (iii) a person who has authority under the law of that place to administer an oath to another person or to take, receive or witness a statutory, solemn or other declaration.

Schedule 2 — Authorised witnesses for statutory declarations

[s. 12(6)(a)]

Item	Formal description	Informal description
1.	A member of the academic staff of an institut established under any of the following Acts — <ul style="list-style-type: none"> • <i>Curtin University of Technology Act 1966</i>; • <i>Edith Cowan University Act 1984</i>; • <i>Murdoch University Act 1973</i>; • <i>University of Notre Dame Australia Act 1989</i>; • <i>University of Western Australia Act 1911</i>; • <i>Vocational Education and Training Act 1996</i>. 	Academic (post-second institution)

Item	Formal description	Informal description
2.	A member of any of the following bodies — <ul style="list-style-type: none"> • Association of Taxation and Management Accountants (ACN 002 876 208); • CPA Australia (ACN 008 392 452); • The Institute of Chartered Accountants in Austr. (ARBN 084 642 571); • National Institute of Accountants (ACN 004 130 643); • National Tax & Accountants' Association Limited (ACN 057 551 854). 	Accountant
3.	A person who is registered under the <i>Architects Act 2000</i> .	Architect
4.	An Australian Consular Officer within the meaning of <i>Australian Consular Officers Act 1955</i> of the Commonwealth.	Australian Consular Officer
5.	An Australian Diplomatic Officer within the meaning of <i>Australian Diplomatic Officers Act 1955</i> of the Commonwealth.	Australian Diplomatic Officer
6.	A bailiff appointed under the <i>Civil Judgments Enforcement Act 2004</i> .	Bailiff
7.	A person appointed to be in charge of the head office or any branch office of an authorised deposit-taking institution carrying on business in the State under <i>Banking Act 1959</i> of the Commonwealth.	Bank manager
8.	A member of Chartered Secretaries Australia Limited (A Chartered secretary 008 615 950).	Chartered secretary
9.	A person who is registered under the <i>Health Practitioners (Pharmacy) Regulation National Law (Western Australia)</i> in pharmacy profession.	Chemist
10.	A person who is registered under the <i>Health Practitioners (Chiropractic) Regulation National Law (Western Australia)</i> in chiropractic profession.	Chiropractor
11.	A person registered as an auditor or a liquidator under <i>Corporations Act 2001</i> of the Commonwealth.	Company auditor or liquidator
12.	A judge, master, magistrate, registrar or clerk, or the chief executive officer, of any court of the State or Commonwealth.	Court officer
13.	A member of the Australian Defence Force who is — <ul style="list-style-type: none"> • an officer within the meaning of the <i>Defence Force Discipline Act 1982</i> of the Commonwealth; • a non-commissioned officer within the meaning of that Act with 5 or more years of continuous service; or • a warrant officer within the meaning of that Act. 	Defence force officer
14.	A person registered under the <i>Health Practitioners (Dentistry) Regulation National Law (Western Australia)</i> in dental profession whose name is entered on the Register of Dental Practitioners kept under that Law.	Dentist
15.	A person who is registered under the <i>Health Practitioners (Medical) Regulation National Law (Western Australia)</i> in medical profession.	Doctor
15A.	A person appointed under the <i>Parliamentary and Electoral Administration (Staff Employment) Act 1992</i> section 4(1)(b)(i) or (2)(b)(i).	Electorate officer or member of State Parliament
16.	A member of the Institution of Engineers, Australia, of a grade higher than at the grade of student.	Engineer
17.	The secretary of an organisation of employees or employers that is registered under one of the following Acts — <ul style="list-style-type: none"> • <i>Industrial Relations Act 1979</i>; • <i>Workplace Relations Act 1996</i> of the Commonwealth. 	Industrial organisation secretary
18.	A member of the National Insurance Brokers Association of Australia (ACN 006 093 849).	Insurance broker
19.	A Justice of the Peace.	Justice of the Peace
19A.	A person who is a member of the Authority's staff within the meaning given to that term by the <i>Land Information Authority Act 2006</i> section 3.	Landgate officer

Item	Formal description	Informal description
20.	An Australian lawyer within the meaning of that term in <i>Legal Profession Act 2008</i> section 3.	Lawyer
21.	The chief executive officer or deputy chief executive officer of a local government.	Local government CEO deputy CEO
22.	A member of the council of a local government within meaning of the <i>Local Government Act 1995</i> .	Local government councillor
23.	A member of the Australasian Institute of Chartered Loss Adjusters (ACN 074 804 167).	Loss adjuster
24.	An authorised celebrant within the meaning of the <i>Marriage Act 1961</i> of the Commonwealth.	Marriage celebrant
25.	A member of either House of Parliament of the State or the Commonwealth.	Member of Parliament
26.	A minister of religion registered under Part IV Division 4 of the <i>Marriage Act 1961</i> of the Commonwealth.	Minister of religion
27.	A person registered under the <i>Health Practitioners Regulation National Law (Western Australia)</i> in nursing and midwifery profession.	Nurse
28.	A person registered under the <i>Health Practitioners Regulation National Law (Western Australia)</i> in optometry profession.	Optometrist
29.	A registered patent attorney under the <i>Patents Act 1990</i> of the Commonwealth.	Patent attorney
30.	A person registered under the <i>Health Practitioners Regulation National Law (Western Australia)</i> in physiotherapy profession.	Physiotherapist
31.	A person registered under the <i>Health Practitioners Regulation National Law (Western Australia)</i> in podiatry profession.	Podiatrist
32.	A police officer.	Police officer
33.	The person in charge of an office established by, or conducted by an agent of, Australia Post within meaning of the <i>Australian Postal Corporation Act 1989</i> of the Commonwealth.	Post office manager
34.	A person registered under the <i>Health Practitioners Regulation National Law (Western Australia)</i> in psychology profession.	Psychologist
35.	A public notary within the meaning of the <i>Public Notaries Act 1979</i> .	Public notary
36.	An officer of the Commonwealth public service.	Public servant (Commonwealth)
37.	A person who is employed under the <i>Public Sector Management Act 1994</i> Part 3.	Public servant (State)
38.	The holder of a licence under the <i>Real Estate and Business Agents Act 1978</i> .	Real estate agent
39.	The holder of a licence under the <i>Settlement Agents Act 1981</i> .	Settlement agent
40.	The Sheriff of Western Australia and any deputy sheriff appointed by the Sheriff of Western Australia.	Sheriff or deputy sheriff
41.	A licensed surveyor within the meaning of the <i>Licensed Surveyors Act 1909</i> .	Surveyor
42.	A person employed as a member of the teaching staff within the meaning of the <i>School Education Act 1984</i> or as a teacher of a non-government school within meaning of that Act.	Teacher
43.	A member, registrar or clerk, or the chief executive officer of any tribunal of the State or the Commonwealth.	Tribunal officer
44.	A registered veterinary surgeon within the meaning of the <i>Veterinary Surgeons Act 1960</i> .	Veterinary surgeon

Level 6, 111 St Georges Terrace, PERTH WA 6000
Phone: (08) 6211 3600 Fax: (08) 6211 3650
A.B.N. 23 127 312 585

PAYMENT OPTIONS FORM

Your account may be paid by one of the following methods:

- Cash (*exact amount only*)
- Cheque
 - Payable to “Legal Practice Board”
- Credit Card
 - Please note the Legal Practice Board does not accept payment by Diners Club
- Electronic Funds Transfer
 - Please quote the firm name or practitioner’s name in your bank’s lodgement reference
- Overseas payments
 - The Board requires payment in **AUSTRALIAN CURRENCY ONLY**.
 - Bank cheque drawn on an Australian bank payable to “Legal Practice Board”
 - Please note if paying by Telegraphic Transfer the Australian Banking System may deduct fees from your payment. The Board has no control over this and requires payment in full.

Submit this form with your application or email to general@lpbwa.com when paying by Electronic Funds/Telegraphic Transfer or Credit Card.

1. FIRM NAME/PRACTITIONER’S NAME: _____

2. ELECTRONIC FUNDS TRANSFER/TELEGRAPHIC TRANSFER

National Australia Bank 50 St. Georges Terrace PERTH WA 6000	Account Name: BSB Number: Account Number:	Legal Practice Board WA 086-006 50-818-2001
Amount Transferred: \$ _____	Date of Transfer: _____	

OR

3. CREDIT CARD
(*please tick*)

MasterCard: Visa: AMEX:

Cardholder Name: _____

Credit Card No: ____/____/____/____ Expiry: ____/____

Amount: \$ _____ Signature: _____

4. OFFICE USE ONLY

iMIS ID		Batch Number		Transaction No.	
Authorisation		Date Processed		Processed By	