

Privacy Policy

We are committed to protecting the privacy of individuals who use our inappropriate behaviour reporting software and platform. This policy explains how we collect, use, disclose, and store personal information in the context of speaking up about inappropriate personal conduct or suspected inappropriate personal conduct.

1. What personal information do we collect?

We collect personal information that is submitted in a report and or is necessary for us to receive and manage reports of inappropriate conduct or suspected inappropriate conduct. This may include:

- Name, contact details, and employment details of the reporter.
- Name and contact details of any individuals involved in the inappropriate conduct or suspected inappropriate conduct.
- Details of the inappropriate conduct or suspected inappropriate conduct.
- Evidence or documents related to the inappropriate conduct or suspected inappropriate conduct.

We will only collect personal information by lawful and fair means and will take reasonable steps to ensure that the personal information we collect is accurate, up-to-date, and complete.

2. How do we use your personal information?

We use your personal information for the following purposes:

- To receive, manage, and investigate reports of inappropriate conduct or suspected inappropriate conduct.
- To communicate with you about the progress of an investigation
- To comply with our legal obligations
- For any other purposes that you have consented to

3. Who do we disclose your personal information to?

We may disclose your personal information to third parties for the purposes set out in this policy. This may include:

- Regulatory authorities and law enforcement agencies
- External investigators or legal advisers
- Any other third parties with your consent

We will take reasonable steps to ensure that any third parties to whom we disclose your personal information are bound by confidentiality and privacy obligations, and only use your personal information for the purposes for which it was provided.

4. How do we protect your personal information?

We take reasonable steps to protect your personal information from misuse, interference, loss, and unauthorised access, modification, or disclosure. This includes:

- Using secure servers and encryption technology
- Limiting access to personal information to authorised personnel only
- Regularly reviewing and updating our security measures

5. How can you access and correct your personal information?

You have the right to access and correct the personal information we hold about you. If you would like to access or correct your personal information, please contact us using the details provided below.

6. How can you make a complaint?

If you have any concerns or questions about our privacy practices, or would like to make a complaint, please contact us using the details provided below. We take all complaints seriously and will respond to your complaint as soon as possible.

7. How can you contact us?

If you have any questions or concerns about our privacy practices, or would like to access or correct your personal information, please contact us at

Email: info@lpwa.com

Telephone: 6211 3600

We may update this policy from time to time, so please check this page regularly to ensure that you are aware of any changes.

This policy was last updated on 12/5/2023.