

WESTERN AUSTRALIA

Legal Profession Uniform Law WA (Uniform Law)

Part 3.2

Notice of new law practice in Western Australia

This form is to be used for notification of new law practices (other than incorporated legal practices or unincorporated legal practices). Those wishing to commence engaging in legal practice as a sole practitioner, law firm or community legal service should use this form.

Those wishing to commence engaging in legal practice as an incorporated legal practice should use the Form 7A or as an unincorporated legal practice should use the Form 7C.

Section A – Details of Law Practice

1	Type of Law Practice:	<input type="checkbox"/> Sole Practitioner. <input type="checkbox"/> Law firm. <input type="checkbox"/> Community Legal Service (CLS).
2	Name of the Law Practice:	_____
3	Australian Business Number:	_____
4	Street address:	_____ _____
5	Postal address (if different):	_____ _____
6	Telephone number: (include STD code)	() _____
7	Email address:	_____

Section B – Commencement of providing legal services in WA

8	What is the proposed start date your Law Practice intends to commence providing legal services in WA?	
9	Has the Law Practice already commenced providing legal services in WA?	<input type="checkbox"/> No. <input type="checkbox"/> Yes. Please provide the date of commencement below. <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/>
10	Will the proposed Law Practice be taking over an existing practice?	<input type="checkbox"/> No. <input type="checkbox"/> Yes. Please provide the name and address of the existing law practice below. <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-top: 5px;"/>

Section C – Name of each Partner / Sole practitioner / Supervising legal practitioner at CLS

11 Please fill in the following with the name and residential address of each Partner / Sole practitioner / Supervising legal practitioner at CLS

Full name	Residential address
If insufficient space, please attach an extra sheet	

Section D – Employed legal practitioners of the Law Practice

12 Please fill in the following with the name and residential address of each of the employed Australian legal practitioners of the Law Practice (other than those named above)

Full name	Residential address
If insufficient space, please attach an extra sheet	

Section E – Law Practice's Trust Account

13 Does the Law Practice receive trust money?	<input type="checkbox"/> No <input type="checkbox"/> Yes – please fill in below
14 Name of account:	_____
15 Name of bank:	_____
16 BSB number:	_____
17 Account number:	_____

18	Date Account Opened:	_____
19	External Examiner's name	_____
20	External Examiner's firm:	_____
21	External Examiner's address:	_____

Section F – For your information

This form is to be used for notification of new law practices namely those wishing to commence engaging in legal practice as a sole practitioner, law firm or community legal service should use this form.

Those wishing to commence engaging in legal practice as an incorporated legal practice should use the Form 7A or as an unincorporated legal practice should use the Form 7C.

The term 'law practice' is defined in section 6 of the Uniform Law as follows:

"law practice" means:

- a) a sole practitioner; or
- b) a law firm; or
- c) a community legal service; or
- d) an incorporated legal practice; or
- e) an unincorporated legal practice

Other forms are available for those wishing to commence legal practice as an incorporated legal practice or unincorporated legal practice. Please see the 'Notification of intention to start providing legal services' form for those practices.

Whilst the Law Practice continues to provide legal services it must notify the Legal Practice Board of any change in any of the information given in or with this notice.

The Law Practice itself must hold an approved insurance policy for this jurisdiction and the policy must cover the legal practice in which it is engaged.

An interstate Law Practice seeking to be registered in WA, must provide with this form a current insurance certificate of currency and a copy of the professional indemnity insurance policy.

Section G – Instructions to complete this form

22 Please ensure that you have completed all sections of this form and attach:

- Certified copies of the current practising certificates of all interstate principals of the Law Practice;
- If the Law Practice has more than one office, a separate page providing details for each office; and
- For an interstate Law Practice only, a current insurance certificate of currency and a copy of the professional indemnity insurance policy

Section H – Certification

This must be signed by a Principal of the Law Practice

I certify that the information set out in this form is true and correct and I have not omitted any relevant information

Signed:

Full name:

(printed)

Date:
