

## Private & Confidential

18 September 2025

### Update from the Legal Practice Board 18 September 2025

#### **Practising certificates update**

Following the impacts to our systems and manual work arounds required because of the cyber incident, the Board has now processed over 85 per cent of all practising certificates.

We are now working with individuals whose applications have outstanding payments or require additional information to be submitted in order for their practising certificates to be processed.

If you have not yet completed payment for your practising certificate or public indemnity insurance (PII) exemption, please complete this as soon as possible via the Service Hub. Your practising certificate will then be processed and issued as soon as possible.

Please be assured that if you submitted your application before 30 June 2025, your previous practising certificate (which expired on 30 June 2025) will remain in force until your renewal application is finally determined.

If you have any queries relating to your practising certificate, please contact the Board directly on 08 6211 3600 or by email at [enquiries@lpbwa.com](mailto:enquiries@lpbwa.com)

#### **Admissions portal**

Great news - the [online Admissions application facility](#) is again available via our website. This function has been offline since the cyber incident's impact to our systems and we thank you for your patience while we have worked hard to restore this functionality.

Applicants for the December admission ceremony and following are now required to submit their applications through the online portal. If you have already lodged a hard copy application, you will not be required to resubmit it through the online portal.

If you have any questions about the admission process, please contact us on 08 6211 3600 or by email at [enquiries@lpbwa.com](mailto:enquiries@lpbwa.com)

#### **CPD Units/Points and the 'Find a Practitioner' tool**

We are working hard to restore further Service Hub functions on our website, including CPD functionality and the Find a Practitioner tool.

This restoration work is running in parallel to the processing of practising certificates to ensure that all information in our system is correct and up to date.

In the interim, the Board is conducting manual Find a Practitioner searches upon request. Please contact us directly on 08 6211 3600 or by email at [enquiries@lpbwa.com](mailto:enquiries@lpbwa.com).

### **Trust account seminars**

From September through to December 2025, the Board is holding a series of intensive Trust Accounting Workshops, covering the intricacies of maintaining a solicitor's trust account.

These workshops will be an invaluable resource for practitioners who have recently opened a trust account, support staff, and bookkeepers responsible for maintaining trust records. They will also be useful for other finance professionals wanting a detailed understanding of changes following the introduction of the *Legal Profession Uniform Law (WA)*.

Proper trust accounting is not only a fundamental element of regulatory compliance; it is also a critical safeguard against financial risk.

These workshops have proven incredibly popular and have traditionally booked out quickly. There are some limited spaces available for workshops later this year, and the Board is looking to continue running further sessions into the new year.

You can register for an upcoming seminar via this [link](#). For further information please contact the Board's Risk Mitigation and Review Team via [TAI@lpbwa.com](mailto:TAI@lpbwa.com)

### **Questions?**

Any questions about your practising certificate or other Board services can be directed to 08 6211 3600 or [enquiries@lpbwa.com](mailto:enquiries@lpbwa.com)

Yours sincerely  
Legal Practice Board