

Version 1
LPB FORM 7

WESTERN AUSTRALIA

Legal Profession Act 2008
[Section 102(1)]

Notice of a Corporation's Intention to Provide Legal Services in Western Australia

Before a corporation starts to provide legal services in Western Australia it must use this form to give the Legal Practice Board notice of its intention to do so.

Section A – Details of the Incorporated Legal Practice (ILP)

1. Name of Corporation: _____
2. Australian Company Number: _____
3. Registered Office: _____
4. Date of Incorporation: (dd/mm/yy) _____ / _____ / _____
5. Practice Name: _____
6. Address: _____

7. Postal Address: _____
(If different from street address) _____
8. Telephone Number: (Include STD Code) () _____
9. Facsimile Number: (Include STD Code) () _____
10. Email: _____

Section B – Legal Practitioner Director(s)

11. Please fill in the following with the name and residential address of each legal practitioner director (LPD):

Under the Legal Profession Act 2008, an LPD is defined as a director who is an Australian legal practitioner (ALP) as defined in section 5(a) holding an unrestricted practising certificate. An ILP must have at least one LPD. If it ceases to have at least one LPD it must notify the Legal Practice Board as soon as possible.

LPD 1 Full Name: _____ Residential Address: _____ _____	LPD 2 Full Name: _____ Residential Address: _____ _____
LPD 3 Full Name: _____ Residential Address: _____ _____	LPD 4 Full Name: _____ Residential Address: _____ _____

<p>LPD 5</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>	<p>LPD 6</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>
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12. If there is more than one LPD, please nominate one as the contact person for correspondence:

Name of nominated LPD contact: _____

Section C – Other Directors and Officeholders of Corporation

13. Please fill in the following with the name and residential address of each director or officeholder who is not an ALP:

<p>Director/Officeholder 1</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>	<p>Director/Officeholder 2</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>
<p>Director/Officeholder 3</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>	<p>Director/Officeholder 4</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>
<p>Director/Officeholder 5</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>	<p>Director/Officeholder 6</p> <p>Full Name: _____</p> <p>Residential Address: _____</p> <p>_____</p>

Section D – Employed ALP

14. Please fill in the following with the name of each ALP (other than those named above) who is an employee:

<p>ALP Employee 1</p> <p>Full Name: _____</p> <p>_____</p>	<p>ALP Employee 2</p> <p>Full Name: _____</p> <p>_____</p>
<p>ALP Employee 3</p> <p>Full Name: _____</p> <p>_____</p>	<p>ALP Employee 4</p> <p>Full Name: _____</p> <p>_____</p>
<p>ALP Employee 5</p> <p>Full Name: _____</p> <p>_____</p>	<p>ALP Employee 6</p> <p>Full Name: _____</p> <p>_____</p>

Section E – Corporation’s Trust Account

15. Does the corporation receive trust money?

- No (Go to Q16)
 Yes – Please fill in your trust account details:

Name of Account: _____
Name of Bank: _____
BSB Number: _____
Account Number: _____
Date Account Opened: _____
External Examiner’s Name: _____
External Examiner’s Firm: _____
External Examiner’s Address: _____

Section F – Commencement of Providing Legal Services in WA

16. What is the proposed start date your corporation intends to commence providing legal services in WA?

Proposed start date: (dd/mm/yy) _____ / _____ / _____

17. Will the proposed ILP be taking over an existing practice?

- No
 Yes – Please state the name of the existing law practice:

Section G – For Your Information

A Notice under Section 102(1) must be accompanied by:

(Please tick to indicate that you have enclosed):

- Documentary evidence, from the Australian Securities and Investments Commission or other authority with who the corporation is registered, of the directors and office holders of the corporation.

Whilst the corporation continues to provide legal services it must notify the Legal Practice Board of any change in any of the information given in or with this notice.

Section H – Certification

This must be signed by a legal practitioner director of the ILP.

I certify that the information set out in this form is true and correct and I have not omitted any relevant information.

Signature: _____

Full Name: _____

Date: _____