

WESTERN AUSTRALIA

Legal Profession Act 2008
[section 25]
Legal Profession (Admission) Rules 2009
[rule11(3)(a)]

Notice of Application for Admission

To be lodged, pursuant to Admission Rule 11(3)(b), not more than 2 days after the application to be admitted is made to the Court.

Deliver to the Legal Practice Board, Level 6, 111 St Georges Terrace, Perth WA 6000 or post to PO Box 5720, St Georges Terrace, Perth WA 6831

STATUTORY DECLARATION

I, _____ [full legal name]
_____ [occupation] of _____
_____ [residential address, including postcode]

sincerely declare as follows:

1. I have applied to the Full Bench of the Supreme Court of Western Australia, in accordance with the *Rules of the Supreme Court 1971*, to be admitted to the legal profession, and pursuant to Admission Rule 11(2)(b).
 I attach a copy of my originating motion for admission, stamped by the Supreme Court of Western Australia.

Section A – Personal Details

2. My personal details are:

Title: _____ Gender: Male Female

Firm [if applicable]: _____

Firm Address: _____

_____ Post Code: _____

Phone Numbers: Hm: _____ Mob: _____

Work: _____

Email Address: _____

Date of Birth: _____ Place of birth: _____

- I attach a copy of my birth certificate or current passport.
(Documents relevant to legal changes of name may also be required if your name is shown differently on documents attached to this form.)

Section B – Details of previous Admission and Experience

3. I have previously been refused admission, or withdrawn an application for admission, in Western Australia or another jurisdiction in Australia or overseas.

- No
- Yes *[Provide details below or in an attached statement]*

4. I have previously been admitted to practice in another jurisdiction.

- No - **[Go to Section C]**
- Yes

Admitted as: _____ Date: _____
 Court: _____ Jurisdiction: _____

Admitted as: _____ Date: _____
 Court: _____ Jurisdiction: _____

[If insufficient space, attach additional pages]

- I attach an original certificate of good standing from each jurisdiction, dated within 4 months of the date of this Notice.

OR

- I will lodge an original certificate of good standing from each jurisdiction, dated within 4 months, or I will ensure that the regulatory authority/ies email the certificates directly to the Board, at least 2 weeks before my admission

5. My post admission legal experience is: **[If not applicable, go to Section C]**

From	To	Capacity	Organisation	Jurisdiction
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			

[Attach annexure if insufficient space]

- I attach a copy of my current practising certificate/s *[if applicable]*

Section C – Eligibility - Academic Qualifications – s21

6. I hold a law degree completed in Western Australia [i.e. an approved academic qualification pursuant to rule 5 of the Admission Rules]

- No **[Go to next question]**

Yes

My law degree was completed at

- Edith Cowan University
- Murdoch University
- The University of Notre Dame Australia
- The University of Western Australia
- Curtin University

AND

- I attach an original academic transcript** evidencing the award of my law degree that shows the subjects undertaken and results obtained, **or I have requested the law school to email my transcript directly to the Board.**

[N.B. A formal academic transcript is required. A graduation statement is not acceptable. If it is not evident from the transcript that the degree has been awarded, you should also attach a copy of your degree certificate.]

[Go to Section D]

7. I hold a law degree completed in another Australian state or territory and have attained “corresponding academic qualifications” pursuant to s21 of the Act.

No **[Go to next question]**

Yes

- I attach an original academic transcript** evidencing the award of my law degree that shows the subjects undertaken and results obtained, **or I have arranged for the law school to email my transcript directly to the Board.**

[N.B. A formal academic transcript is required. A graduation statement is not acceptable. If it is not evident from the transcript that the degree has been awarded, you should also attach a copy of your degree certificate.]

AND

- I also attach an original “Dean’s” certificate, or I have arranged for the law school to email a copy directly to the Board.** The Certificate confirms that the granting of the qualification required the successful completion of course-work covering all the prescribed areas of knowledge described in the Model Admission Rules published by the Law Admissions Consultative Committee (also referred to as “the Priestley 11”). The certificate details the units completed that satisfied the requirements of each of the 11 subject areas.

[Go to Section D]

8. I have previously applied for assessment of an academic qualification under rule 6 of the Admission Rules.

No **[You may not be eligible for admission – Please contact Board staff]**

Yes

- I have previously provided the Board with my primary/overseas legal qualifications

AND

- I attach original academic transcript/s evidencing completion of the subjects imposed by the Board.**

OR

- I will lodge an original** of my academic transcript/s **or have arranged for the law school/s to email my transcript/s directly to the Board**, at least 2 weeks before my admission date. The transcripts evidence completion of the subjects imposed by the Board.

Section D – Eligibility - Practical Legal Training (PLT) Requirements s21

9. I have completed, or will shortly complete:

the College of Law PLT Program for WA

OR

the Leo Cussen Centre for Law PLT Program for WA

No [**Go to next question**]

Yes

I commenced the program after having completed all of the requirements for the award of my academic qualification.

OR

I obtained the Board's approval to commence the PLT program prior to completion of my academic qualification.

AND

I attach an original academic transcript and certificate of completion evidencing completion of the PLT program

OR

I will lodge an original academic transcript and certificate of completion evidencing completion of the approved Western Australian PLT Program, **or I will ensure that the PLT provider emails those documents directly to the Board**, at least 2 weeks before my admission.

[Go to Section E]

10. I have completed, or expect to complete before my admission date, 12 months articles of clerkship in Western Australia, including an approved programme of PLT for articulated clerks.

No [**Go to next question**]

Yes

I attach an original Certificate of Completion of Articles (Form A10.1) signed by my principal (or certificates from each principal if the articles were assigned)

OR

I will lodge an original Certificate of Completion of Articles (Form A10.1) signed by my principal (or certificates from each principal if the articles were assigned) at least 2 weeks before my admission.

AND

I attach original Certificate/s of Completion of PLT Training for articulated clerks.

OR

I will lodge original Certificate/s of Completion of PLT Training for articulated clerks at least 2 weeks before my admission.

[Go to Section E]

11. I have completed, or will shortly complete, PLT approved in another Australian state or territory:

Course name, eg GDLP Provider or law school Australian jurisdiction.

I am therefore applying for admission based on completion of “corresponding PLT” pursuant to s21 of the Act.

- No [**Go to next question**]
 Yes
 I commenced the program after having completed all of the requirements for the award of my academic qualification,
OR
 I obtained the Board’s approval to commence the PLT program prior to completion of my academic qualification.

AND

- I attach original certificate/s evidencing completion of the PLT qualification, the content of the course and results obtained.**
OR
 I will lodge those original certificate/s, or the PLT provider will email those certificates directly to the Board, at least 2 weeks before my admission.

[Go to Section E]

12. I have previously applied for assessment of PLT pursuant to rule 9(2) of the Admission Rules.

- No [**You may not be eligible for admission – Please contact Board staff**]
 Yes
 I attach original evidence of completion of imposed requirements.
OR
 I will lodge original evidence of completion of imposed requirements, or the PLT provider will email that evidence directly to the Board, at least 2 weeks before my admission.

Section E – Suitability for Admission s22

13. **I attach two original certificates of good character** (no more than 1 month old) in the form of Form A10.2, from persons who have known me in a supervisory capacity.
[Refer Admission Application Notes]
14. **I attach an original National Police Certificate dated within one month of lodgement of this Notice** (N.B.: Digital police certificates are not acceptable).
OR
 I have ordered a National Police Certificate and **I attach a copy of the receipt.** I will lodge the original of the Police Certificate as soon as possible.
OR
 I have not attached a National Police Certificate as **I have never resided in Australia.**

15. **I have resided overseas** for more than 2 years since the age of 18 years:

- No [**Go to next Question**]
- Yes, I have resided in the following overseas jurisdictions:

AND

- I **attach (or have ordered and will lodge as soon as possible) an original police certificate or police report** from each of the jurisdictions in which I have resided for more than 2 years since the age of 18 years. *(The report/s must be dated within 4 months of the date of this Notice).*

16. **I have read the Board's Disclosure Guidelines** [*Refer Admission Application Notes*] and I have referred to section 8 of the Act, and:

- I have no matters to declare [**Go to Section F**]
- OR**
- I have matters to declare and **attach a statutory declaration** providing details [*Refer Admission Application Notes*].

Section F – English Language Testing

17. I have obtained minimum scores of 8.0 for writing, 7.5 for speaking and 7.0 for reading and listening, in the Components of the International English Language Testing System Academic Module (IELTS) test, and I completed the test within the last two years, or since completing the test, have continuously held a practising certificate and been engaged in legal practice in a country where English is the native or first language.

- Yes
- I **attach an original IELTS results certificate.** [**Go to Section G**]
- No
- I completed at least my final two years of secondary education and my approved academic qualifications whilst resident in Australia, New Zealand, England, Wales, Scotland, Northern Ireland, Republic of Ireland, Canada, South Africa or the United States of America;
- OR**
- The Board has exempted me from English Language Testing Requirements or I have applied for an exemption.

Section G – Attached documentation

18. I certify that any attached photocopied documents are true and correct copies of the originals.
19. I attach a completed payment option form or cheque in payment of the application fee of \$360.
20. I attach a consent to make further enquiries.

This declaration is true and I know it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the
Oaths Affidavits and Statutory Declarations Act 2005

at _____ *[place]*

on _____ *[date]*

by: _____
[Signature of person making the declaration]

in the presence of:

[Signature of authorised witness – Refer Admission Application Notes]

[Name of authorised witness and qualification as such a witness]

Certificate of good fame and character

[Refer to Admission Application Notes]

To: Legal Practice Board of WA
Level 6, 111 St Georges Terrace
Perth WA 6000

I, _____ (full legal name)

_____ (occupation)

of _____ (residential address)

_____ (phone and/or email contact)

certify that the applicant

_____ (applicant's name)

- is not related to me by blood or marriage;
- has been known to me for at least 9 months, i.e. for _____ years _____ months; and
- is known to me in a supervisory capacity (professional, academic or other); i.e.

(Please describe your supervisory relationship, including relevant details such as your role or title and the name of the law practice, business, academic institution or other organisation.)

With regard to suitability to be admitted, the applicant has advised me that he/she:

has not disclosed any matters to the Board;

OR

has disclosed details of the following matters to the Board:

(Briefly describe the matters and state whether you have sighted the applicant's statutory declaration of disclosure.)

In my opinion the Applicant is of good fame and character and a fit and proper person to be admitted as a lawyer to the Supreme Court of Western Australia.

Signature: _____

Date: _____

Certificate of good fame and character

[Refer to Admission Application Notes]

To: Legal Practice Board of WA
Level 6, 111 St Georges Terrace
Perth WA 6000

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_____ (occupation)

of _____ (residential address)

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- is known to me in a supervisory capacity (professional, academic or other); i.e.

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Signature: _____

Date: _____

TO: Legal Practice Board of Western Australia
Level 6, 111 St Georges Terrace
PERTH WA 6000

CONSENT TO MAKE FURTHER ENQUIRIES

I, _____ (*full name*), authorise the Legal Practice Board to make enquiries of, or exchange information with, any authorities, academic institutions, referees, or otherwise, regarding matters relevant to this application, and authorise any authorities, academic institutions, referees, or otherwise, to give information to the Board concerning me.

I further authorise the Board to provide any documents relating to my application for admission to the legal profession including, but not limited to, any documents provided to the Board by me and records of deliberations and decisions of the Board, to any other Australian admitting authority.

Signed: _____

Dated: _____

Level 6, 111 St Georges Terrace, PERTH WA 6000
Phone: (08) 6211 3600 Fax: (08) 6211 3650
A.B.N. 23 127 312 585

PAYMENT OPTIONS FORM

Your account may be paid by one of the following methods:

- Cash (*exact amount only*)
- Cheque
 - Payable to “Legal Practice Board”
- Credit Card
 - Please note the Legal Practice Board does not accept payment by Diners Club
- Electronic Funds Transfer
 - Please quote the firm name or practitioner’s name in your bank’s lodgement reference
- Overseas payments
 - The Board requires payment in **AUSTRALIAN CURRENCY ONLY**.
 - Bank cheque drawn on an Australian bank payable to “Legal Practice Board”
 - Please note if paying by Telegraphic Transfer the Australian Banking System may deduct fees from your payment. The Board has no control over this and requires payment in full.

Submit this form with your application or email to general@lpbwa.com when paying by Electronic Funds/Telegraphic Transfer or Credit Card.

1. FIRM NAME/PRACTITIONER’S NAME: _____

2. ELECTRONIC FUNDS TRANSFER/TELEGRAPHIC TRANSFER

National Australia Bank 50 St. Georges Terrace PERTH WA 6000	Account Name: BSB Number: Account Number:	Legal Practice Board WA 086-006 50-818-2001
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Amount Transferred: \$ _____ Date of Transfer: _____

OR

3. CREDIT CARD
(*please tick*)

MasterCard: Visa: AMEX:

Cardholder Name: _____

Credit Card No: ____/____/____/____ Expiry: ____/____

Amount: \$ _____ Signature: _____

4. OFFICE USE ONLY

iMIS ID		Batch Number		Transaction No.	
Authorisation		Date Processed		Processed By	