

WESTERN AUSTRALIA
THE LEGAL PRACTICE BOARD

SENIOR LECTURER– LEVEL 8
Role Description

Context and Scope

The Legal Practice Board is constituted under the *Legal Practice Act 2003*. The Board has statutory responsibility for the admission, supervision and discipline through the Legal Practitioners Complaints Committee and the State Administrative Tribunal, for all legal practitioners of the State. It also regulates the issue of annual practice certificates, owns and administers the Law Library and provides a course, through the Articles Training Program, for the training of articled clerks.

The members of the Board consist of the Attorney General and the Solicitor General, all Queens Counsel and Senior Counsel whose principal place of practice is in this State and twelve elected members from the profession. There are four divisions within the Legal Practice Board:

- Central Administration
- Legal Practitioners Complaints Committee
- Articles Training Program
- The Law Library

This position is located at the Articles Training Program. In accordance with the provisions of the Legal Practice Act 2003, the Legal Practice Board seeks to ensure that applicants for admission to practice law in Western Australia possess the legal knowledge, practical skills and professional values required of entry level lawyers. In 1995 the Board established the Articles Training Program to enhance practical legal training for articled clerks and supplement the articles experience. It is compulsory for articled clerks seeking first admission in Western Australia to attend the core course and program.

Role

The Senior Lecturer provides support to the Director, ATP and has responsibility for the development and delivery of the Articles Training Program in accordance with legislative requirements, the national training framework and competency standards for practical legal training.

Outcomes

1. Practical legal training is delivered in accordance with the requirements of the Legal Practice Board, Legal Practice Act 2003 and recognised national training standards and meets the needs of articled clerks and the legal profession.
2. Effective strategies and initiatives are developed and implemented to enhance service delivery.
3. Professional standards and values are maintained by participating in a range of professional associations and organisations.
4. Encourages and models a high standard of professional conduct and ethical behaviour.

Reporting Relationships

Director ATP ^ THIS POSITION

Effective Date: December 2006

Responsibilities

Education and Training Service Delivery

1. Develops, implements and delivers practical legal training teaching and learning processes, methodologies and programs that are consistent with national training frameworks, competency standards and legislative requirements.
2. Develops and designs practical legal training course materials, curriculum and assessments.
3. Supervises and monitors student progress and conducts clerk assessments.
4. Reviews, monitors and evaluates course material and curriculum to ensure continuous improvement of services to clerks and which meet the needs of the profession.
5. Engages and monitors external service providers ensuring a high standard of service delivery is achieved.
6. Maintains currency of knowledge in practical legal training and identifies issues and trends to enhance service delivery.
7. Ensures the delivery of the ATP is conducted in a professional, supportive and structured learning environment.
8. Contributes to the strategic direction, policies, planning and development of initiatives of the ATP to enhance service delivery.

Stakeholder Relationships

9. Establishes effective working relationships with a range of stakeholders.
10. Conducts evaluations of courses and provides reports to the Legal Practice Board with respect to stakeholder satisfaction.
11. Performs other duties as required.

Position Title: Senior Lecturer – Level 8

WORK RELATED REQUIREMENTS

In the context of the position, all of the work related requirements must be addressed.

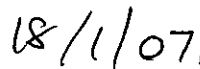
ESSENTIAL

1. Legal practitioner admitted (or eligible for admission) to practice in Western Australia with considerable experience as a legal practitioner.
2. Highly developed oral, written and interpersonal communication skills with an emphasis on the ability to teach and instruct in an adult learning environment.
3. Understanding of competency based training and assessment, development methodology, program development, delivery and evaluation relevant to practical legal training.
4. Demonstrated research, conceptual and analytical skills including the ability to develop solutions to complex problems.
5. Demonstrated leadership skills including the ability to contribute to the strategic direction of an organisation.
6. An ability to develop and maintain networks and build effective working relationships with stakeholders.

CERTIFICATION:



Secretary and General Manager
Legal Practice Board



Date