

Version 2  
LPB CPD Form 4

WESTERN AUSTRALIA

*Legal Profession Uniform Continuing Professional Development (Solicitors) Rules 2015  
(Uniform Solicitors CPD Rules)  
Rules 6 and 16*

*Legal Profession Uniform Continuing Professional Development (Barristers) Rules 2015  
(Uniform Barristers CPD Rules)  
Rules 8 and 13*

To: Legal Practice Board  
PO Box 5720  
St Georges Terrace  
Perth WA 6831

## Application for Variation of CPD Condition

Completed applications can be forwarded by email to [enquiries@lpbwa.com](mailto:enquiries@lpbwa.com) marked "Attention: CPD Variation".

### Notes:

1. CPD units\* requested

A legal practitioner must obtain 10 CPD units in the CPD year between 1 April and 31 March each year (or pro-rata), by completing CPD activities (**CPD Condition**)<sup>1</sup>.

This application is to seek a variation of the required CPD units to a number less than 10.

In this application a reference to "CPD units requested" means the number of units a legal practitioner is seeking to complete to comply with CPD requirements in the CPD year.

If the CPD units requested by the practitioner are less than 4, and more than 0, each unit is to be earned in a separate field\*.

2. Circumstances

The circumstances in which the Board will consider a legal practitioner's application for a variation to the CPD Condition include:

- Parenting Leave
- Completing equivalent CPD activities while practising in another jurisdiction
- Absence from legal practice due to illness, disability or other circumstances
- Engaged in legal practice for a period exceeding 40 years
- Other circumstances.

The above circumstances have been set out in Section B below for your assistance in completing this application. Please choose the most applicable circumstance.

*\*reference to "CPD units" in this form also means "CPD points" as referred to in the Uniform Barristers CPD Rules.*

*\*reference to "field" in this form also means "category" as referred to in the Uniform Barristers CPD Rules.*

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<sup>1</sup> Rule 6 of the Uniform Solicitors CPD Rules and rule 8 of the Uniform Barristers Rules  
Please submit this form via email to [enquiries@lpbwa.com](mailto:enquiries@lpbwa.com). All supporting documents are to be submitted to the Board  
(Please refer to the Legal Practice Board's website, [www.lpbwa.org.au](http://www.lpbwa.org.au) for a copy of its privacy policy)

**Section A – Applicant details**

**Title:** \_\_\_\_\_

**Full name:** \_\_\_\_\_

**Telephone no:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Section B – Details for variation of CPD condition**

Applicable CPD year: \_\_\_\_\_ Period ending 31 March 20\_\_\_\_\_

**Circumstances:**

<input type="checkbox"/>	<b>Parenting leave:</b>	
	For further information, refer to <i>Continuing Professional Development (CPD) Guidelines</i> .	
	<u>Relevant dates:</u>	
	Left practice:	_____
	Returned to practice:	_____
	CPD units requested:	_____
<input type="checkbox"/>	<b>Completion of equivalent CPD activities while practising in another jurisdiction:</b>	
	<i>Please provide supporting documentation of CPD activities completed in the applicable CPD year.</i>	
	Jurisdiction:	_____
	Hours of CPD completed:	_____
	CPD units requested:	_____

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<input type="checkbox"/>	<b>Absence from legal practice due to illness, disability or other circumstances:</b>	
	<i>For further information, refer to Continuing Professional Development (CPD) Guidelines. Please provide written explanation and <b>attach</b> relevant documents.</i>	
	<u>Relevant dates:</u>	
	Left practice:	_____
	Returned to practice:	_____
	CPD units requested:	_____
<input type="checkbox"/>	<b>Practitioner engaged in legal practice for a period exceeding 40 years:</b>	
	<i>Please provide written explanation and <b>attach</b> relevant documents.</i>	
	CPD units requested:	_____
	<p><i>Please note any variation under these circumstances is likely to require that the practitioner either:</i></p> <p>(a) <i>agrees to the imposition of a condition on the practitioner's local practising certificate that the practitioner practices only as an employed practitioner; or</i></p> <p>(b) <i>can demonstrate to the Board that they only intend to practice in an area or areas of law for which they have recognised specialisation and expertise within the legal profession, and have committed to sharing their knowledge and experience within the profession in relation to that area or areas of law; or</i></p> <p>(c) <i>can demonstrate to the Board that they have recognised eminence, or that they have attained a level of eminence within the legal profession, and have committed to sharing their knowledge and experience within the profession in relation to that area or areas of law</i></p>	
<input type="checkbox"/>	<b>Other circumstances:</b>	
	<i>Please provide written explanation and <b>attach</b> relevant documents.</i>	
	CPD units requested:	_____

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**Section C – Payment**

The application fee is \$60.

A payment options form is **attached**.

Payment is required before the application can be considered.

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**Section D – Certification**

I certify that the information set out in this form is true and correct, and I have not omitted any relevant information.

**Signed:**

\_\_\_\_\_

**Full name:**

\_\_\_\_\_

*(printed)*

**Date:**

\_\_\_\_\_

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